

## **AVP California State Guidelines for AVP Facilitator Qualification**

To assure the presence in California AVP programs of a consistent and high level of skill, ethics and, these qualifications are introduced:

In order to proceed through certification as a facilitator or a lead, the individual requests consideration for approval from a lead facilitator who will take the request to the local Council of Facilitators.

**FACILITATOR TRAINEE/APPRENTICE:** must have successfully completed the Basic, Advanced and Training for Facilitators (T4T) workshops (might complete the Advanced after the T4T)

**(Certified) FACILITATOR:**

- a) met the requirements for Trainee above
- b) assisted (as a facilitator) in at least three workshops
- c) be approved by the Local Council after their review of the evaluations

**LEAD FACILITATOR--Basic**

- a) met the requirement for Facilitator above
- b) assisted (as a facilitator) in at least five workshops with a minimum of two at the Basic level
- c) have been acting Lead Facilitator in two Basic workshops with an experienced Lead Facilitator on the team and submitting Overall Evaluations
- d) be approved by the Basic Leads of the local Council after their review of the evaluations

**LEAD FACILITATOR--Advanced**

- a) met the requirements for Lead Facilitator--Basic
- b) assisted (as facilitator) in at least two Advanced workshops (may be part of the original five)
- c) have been acting Lead Facilitator in two Advanced workshops with and experienced Lead Facilitator--Advanced on the team and submitting an evaluation
- d) be approved by the Advance Leads on the Local Council after their review of the evaluations

**LEAD FACILITATOR—Training for Facilitators (T4T)**

- a) met the requirements for Lead Facilitator--Advanced
- b) assisted (as facilitator) in at least two T4T workshops (may be part of the original five)
- c) have been acting Lead Facilitator in two T4T workshops with an experienced Lead Facilitator--T4T on the team and submitting an evaluation
- d) be approved by the T4T Leads on the local Council after their review of the evaluations

"Exceptions" can be approved by the local Council on an individual basis.

"Leads" are the before-the-workshop organizers, not during-the-workshop supervisors. A slight divergence to this might be the "guide" role of the lead takes when the entire team is at the trainee level. Once the workshop has begun, all members of the team are equals in all respects. Items for the organizer's attention might be facilitating the before and after clinics, preparing a "blank" agenda, bringing all workshop materials and assuring the team completes their final evaluation and fills out the Overall Evaluation form and sends follow-up data to the appropriate people.